

Glasgow Kelvin College
Board of Management
Finance and Resources Committee

Agenda

Agenda for the meeting scheduled to be held at 5pm on Tuesday, 28 November 2023 via MS Teams

- 1. Sederunt**
- 2. Apologies**
- 3. Terms of Reference**
[Finance & Resources Terms of Reference - Review Date November 2024.pdf](#)
- 4. Declarations of Interest and Connection**
 - a) Interestⁱ¹
 - b) Connection²
- 5. Minute of the Previous Meeting held on 26 September 2023 (For Approval)**
(copy attached)
- 6. a) Matters Arising from the Previous Meeting held on 26 September 2023**
 - b) Action Log (For Noting)**
 - i) Finance and Resources Committee Action Log as at November 2023**
(copy attached)
- 7. Items for Approval/Endorsement**
Finance Report - NOT IN THE PUBLIC DOMAIN
Report by Vice Principal Operations and Head of Finance
(copy attached)
- 8. Items for Discussion and Noting**
Annual Procurement Report 2022-23
Report by Vice Principal Operations & Procurement Manager
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

9. **People and Culture Services Update**
Report by Director of People and Culture
(copy attached)
10. **Estates and Capital Update Report**
Report by Director of Estates and Corporate Services
(copy attached)
11. **Environmental and Sustainability Update**
Report by Director of Estates and Corporate Services
(copy attached)
12. **Health and Safety Update**
Report by Health and Safety Manager
(copy attached)
13. **Audit Scotland Publications**
 - a) <https://www.audit-scotland.gov.uk/publications/the-scottish-governments-workforce-challenges>
 - b) <https://www.audit-scotland.gov.uk/publications/tough-decisions-ahead-on-climate-change>
 - c) [CS Budget Submission 2024-25 Final.pdf](#)
14. **Items for Information**
[Item 14a - Risk Management Minute 15 August 2023.pdf](#)
[Item 14b - Approved Minute of Health Safety Committee - 04 October 2023.pdf](#)
[Item 14c - Scotlands Colleges 2023 Briefing Paper - September.pdf](#)
[Item 14d- FoAI - Colleges Scotland - October 2023.pdf](#)
[Item 14e - PiP - Strathclyde Pension Fund - September 2023.pdf](#)
(copies attached)
15. **Risk, Equality and Data Protection - Discussion**
Impact on Students – Student impact to be considered as a consequence of the consideration of the above agenda
16. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
17. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
18. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
19. **Environmental and Sustainability – Environmental and Sustainability issues to be considered as a consequence of the consideration of the above agenda**
20. **Closure**

- 21. Date of Next Meeting**
5 March 2024 via MS Teams
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